



मुख्यालय, कर्मचारी राज्य बीमा
निगम
श्रम एवं रोजगार मंत्रालय, भारत
सरकार
पंचदीपभवन, सी.आई.जी.मार्ग:
नईदिल्ली -110002.

**Headquarters, Employees' State Insurance
Corporation
Ministry of Labour & Employment, Government of
India.
Panchdeep Bhawan: C.I.G. Road:
New Delhi - 110 002**



ई-मेल/email: pc-hqrs@esic.gov.in

No. File No.:U-16011/34/2022-PC U-16011/34/2022-PC /111226

19-07-2025

To

Director (Medical) Delhi / Director (Medical) Noida
Deans, All ESI PGIMSRs, Medical & Dental Colleges
Medical Superintendents, All ESIC Hospitals
DIMS, ESI Scheme, All States/UTs
Regional Directors, ESIC-All States/UTs

Subject: Ensuring 100% Procurement through GeM Portal – reg.

Sir/Madam,

Reference is invited to the MOL&E OM dated 26.09.2022 and ESIC Hqrs. office letter No. U/16/30/792/2022-PC-Misc (855) dated-14.11.2022 (copy enclosed) wherein all field units were explicitly instructed to ensure 100% expenditure to be incurred through GeM for procurement of equipment and allied services.

Further, as per Rule 149 of GFR, 2017, the Procurement of Goods and Services by Ministries or Departments will be mandatory for Goods or Services available on GeM.

However, during a review meeting, it has been observed that a major portion of the medical items (Laboratory reagents/Lab Kits/Surgical Consumables/Suturing Material / Orthopaedic Implants and Drugs) has been procured outside GeM by the field units which has been viewed very seriously by the Competent Authority. It does not only violate the provisions of the GFR, 2017 but also defeats the purpose to maintain open and transparent system, fairness and competition in public procurement which ultimately leads financial loss to the organization and legal implications.

Therefore, it is once again reiterated to strictly adhere the provisions of Rule 149 of GFR, 2017 and to ensure 100%expenditure to be incurred through GEM for procurement of medical equipment and allied services.

All ESI institutions are instructed to make all possible efforts (encouraging local vendors for registration/onboarding on GEM, organizing vendor sensitization meetings etc.) for procurement of all medical items (Laboratory reagents/Lab Kits/Surgical Consumables/Suturing Material / Orthopaedic Implants and Drugs) through GEM.

In case a category of Item is not available on GEM, ESI institutions may contact GEM for creation of categories.

If any equipment/item is not available on GEM (unless exempted), the same should be procured by under provisions of Custom Bid, BOQ, Demand Aggregation, inter-alia exploring other functionalities available on GEM from time to time for procurement of such items.

It is the sole responsibility of the Dean/MS/DIMS/D(M)D/D(M)N to ensure compliance of all instructions mentioned above.

This issues with the approval of Director General, ESIC for necessary compliance.

Encl: As above

Yours Sincerely,

Digitally signed by
Sanjiv Kochhar

Date: 22-07-2025
(Dr. Sanjiv Kochhar)
14:14:58

Dy. Medical Commissioner (PC/RC Cell)